

ER-3-2350A

23 September 1952

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Revision of Allowance Regulations.

REFERENCE : Memorandum dated 11 August 1952 to DD/A from Chief, Administrative Staff (Special), same subject.

1. The referenced staff study, which is attached, is something that needs our immediate attention.

2. We are constantly receiving claims of one kind or another to be settled on an ad hoc basis because (a) we have no regular procedure for establishing allowances and, (b) letters of instruction are not clear.

3. This study and proposed changes to Confidential Funds Regulations are pretty close to the answer, I think. I would appreciate it if you would examine them without delay, make whatever changes you think are necessary or appropriate, obtain the necessary concurrences, and have ready for publication not later than 10 October 1952.

13/  
L. K. WHITE  
Acting Deputy Director  
(Administration)

1 Att. Listed in Reference

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